



PVPTA BOARD ROSTER 2022-2023



| EXECUTIVE COMMITTEE | NAME | EMAIL |
|----------------------|------------------|--|
| Co-President | Stacy Crain | pvptapresidents@gmail.com |
| Co-President | open | |
| Vice President - PVP | Jennifer White | pvptapvpvicepresident@gmail.com |
| Vice President - PVM | open | |
| VP - Communications | Sandra Lucas | pvptavpcommunication@gmail.com |
| Co-Treasurer | Erica Bedrossian | pvptatreasurers@gmail.com |
| Co-Treasurer | open | |
| Secretary | Amanda Ramberg | pvptasecretary@gmail.com |

| STANDING COMMITTEES | CHAIR | DESCRIPTION |
|--------------------------|----------------|--|
| Legislative | open | <i>A Legislative Chair serves as the link between PTA Policy Priorities at the national and state levels, and the concerns of your local members. Your primary responsibility is to inform your members about education issues and PTA legislative goals, and to encourage and help them to become effective advocates for children. Even if you are brand new to advocacy, you can be a catalyst for change by informing and inspiring your fellow members.</i> |
| Grant Writer | open | <i>A Grant Writer researches the many grantmaking organizations to find those with a mission and focus that matches up with PV PTA's mission. They gather all the necessary information on whichever PTA project or goal the grant is to fund, then write and submit the proposal, and follow up with the organizations after grant submission to verify the success of each grant proposal.</i> |
| Hospitality | Amy Pace | <i>Coordinate efforts to provide refreshments, including purchase, set-up, and clean-up, at the following events as well as any additional events the PTA plans.</i> |
| Membership - Database | Cindy Martinez | <i>Maintains the membership database for the PTA. Enters new members and ensures that our roster reflects the paid membership.</i> |
| Membership - Coordinator | open | <i>The Membership Chair is responsible for creating and implementing a membership plan, promoting membership throughout the year, providing membership reports at PTA board and association meetings, collecting dues, and distributing membership cards.</i> |
| Volunteer Coordinator | open | <i>A Volunteer Coordinator helps program chairs by recruiting volunteers throughout the year to support different events as well as managing the volunteer data; they also help inform parents about volunteer opportunities and responsibilities, as well as recognize and appreciate those individuals who contribute throughout the year.</i> |



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| EVENT COMMITTEES | CHAIR | DESCRIPTION |
|--------------------------|-------------------|---|
| Apparel | Lindsey Riolo | <i>Coordinate the sale of Pleasant Valley clothing and merchandise. Responsible for distributing order forms, collecting orders, sorting, and distributing merchandise and apparel.</i> |
| Bingo Night | Cindy Martinez | <i>Coordinate the Family Bingo Night. Responsible for advertising, planning and execution of Bingo night. This includes obtaining volunteers.</i> |
| Birthday Book Club - PVP | Jennifer White | <i>Coordinate the Birthday Book club at PVP. Responsible for obtaining lists of students from the office, purchasing appropriate books or trinkets, and distributing materials to students each month (corresponding with their birthday).</i> |
| Birthday Book Club - PVM | Cora Martin | <i>Coordinate the Birthday Book club at PVM. Responsible for obtaining lists of students from the office, purchasing appropriate books or trinkets, and distributing materials to students each month (corresponding with their birthday).</i> |
| Book Fair Co-Chair | Jasmine Bright | <i>Coordinate with the library at PVP & PVM to run a Scholastic Book Fair. Responsible for scheduling the book fair, obtaining volunteers, manage funds from book sales, and report back to Scholastic based on the certificate of agreement. Need to coordinate with PTA Treasurer to deposit and track funds collected.</i> |
| Book Fair Co-Chair | Stephanie Berkley | |
| FUN RUN | Daniel Ibanez | <i>Coordinate the Fall Fun Run at Pleasant Valley. Responsible for distributing event information, collecting donations, obtaining volunteers, distributing prizes, and running the event. Need to coordinate with PTA Treasurer to deposit and track funds raised.</i> |
| Carnival Family Event | open | <i>Coordinate the Spring Carnival. Responsible for advertising, planning and execution of the Carnival. This includes obtaining volunteers.</i> |
| Family Sweetheart Dance | open | <i>Coordinate the Family Sweetheart Dance. Responsible for advertising, planning and execution of the Carnival. This includes obtaining volunteers.</i> |
| Movie Night | open | <i>Coordinate the Family Movie Night. Responsible for obtaining the rights to show an appropriate G rated movie at the school. Additionally in charge of advertising, planning and execution of movie night.</i> |
| STEM Night | Rachel Chamousis | <i>Coordinate the STEM Night Event. Responsible for advertising, planning and execution of the Carnival. This includes obtaining volunteers.</i> |
| Financial Review | open | <i>Coordinate the semi-annual financial review. These take place in January & July. Responsible for obtaining the PTA financial books, executing the financial review, and returning review results and financial books back to the PTA.</i> |
| Financial Review | open | |
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| Holiday Bazaar | Amanda Ramberg | <i>Coordinate the Holiday Bazaar. Responsible for advertising, planning and execution of the Bazaar, selling vendor booths and coordinating set up times and locations for vendors. May need to obtain PTA volunteers.</i> |
| Candy Grams | open | <i>Coordinate the sale of candy canes in the winter. Responsible for advertising, purchasing candy canes, collecting orders, filling and distributing orders to classrooms.</i> |
| Nominating Committee | open | <i>Coordinate the recruitment of new executive committee members for the following school year. Responsible for discussing PTA positions with potential candidates, providing the PTA members with a list of nominees for election in May.</i> |
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| Payback Book Fundraiser | open | <i>Coordinate the Payback book fundraiser in the fall. Responsible for coordinating with the Payback book representative, distributing payback books, collecting funds, and distributing prizes. Need to coordinate with PTA Treasurer to deposit and track funds raised.</i> |
| Restaurant Nights | open | <i>Coordinate Restaurant partner fundraisers. Examples: Menchies, MOD Pizza, etc. Responsible for coordinating with local restaurant to choose a date for the fundraiser, advertise for the fundraiser, and coordinate with treasurer regarding funds raised.</i> |
| Seuss Reading Prog. | open | <i>Coordinate with library to schedule the Dr. Seuss Reading Incentive program. Responsible for providing reading flyers to students, collecting all entries, and distributing prizes earned. This program typically happens 3-4 times per year.</i> |
| Staff Appreciation | Amanda Ramberg | <i>Coordinate activities for the national week of Teacher Appreciation, typically scheduled for the first week in May. Responsible for advertising activities, coordinating volunteers, and delivering any food or gifts for staff.</i> |
| Stuff the Bus | open | <i>Coordinate the Stuff the Bus campaign. Responsible for coordinating with the Vancouver SHARE house to obtain a bus for the campus, advertise to the community, and collect donations.</i> |