**Pleasant Valley PTA**

ANNUAL HOLIDAY BAZAAR

**SATURDAY, NOVEMBER 23RD, 2019 from 9:00am - 4:00pm**

Pleasant Valley Schools 14320 NE 50th Avenue, Vancouver, WA 98686

**Bazaar Guidelines for Vendors**

We are accepting reservations and collecting fees to fill spaces for the 2019 Bazaar.

• Vendors are asked to mail registration and check before November 1st to guarantee a space.

• All vendor spaces will be filled on a first come, first serve basis. We will only accept one of each direct sales companies (i.e. Scentsy, Lularoe)

• Anything you sell must be appropriate to be displayed in a public school.

• Tables; There are tables available to rent on a first come, first serve basis. Please indicate if you would like to rent a table below, and include a $5 rental fee per table with your vendor space application. Tables will be awarded by the postmark the registration is received without exception.

• A current email is required for all verification and correspondence. Confirmation emails will be sent as received; mail will only be checked a few times over the summer. Your check will not be cashed until your space is secured. If you do not provide a valid email address, we will have to return your registration.

• Set up time begins at 7:00am on Saturday November 23rd. No early birds – you will not be allowed entry to the building earlier than 7am. All booths must be ready for shoppers by 8:45am. All bins and boxes must be stored away.

•Booths must remain open until 4pm. No early breakdowns.

• Electrical Power access is available with limited locations. We will do our best to accommodate vendors with power needs to our best ability. Power priority will be given to vendors in the order in which your application is received.

• SPACE SIZE: 10ft. wide x 8ft deep. Any remaining space aisle-way cannot be blocked due to fire code.

• You are responsible for any sales or use taxes that may be levied against you by the State. We do not forward vendor information at any time unless required by law. 100% of your earnings remain with you.

• **Donation:** We ask that each vendor donate one item ($10 value) to the PVPTA to be raffled off during the event.

We look forward to providing a fun successful day for you.

Refer questions about space rental to:

pvptabazaar@gmail.com

or contact Amanda at (360) 798-4396

VENDORS WHO ARE UNABLE TO ATTEND FOR ANY REASON WILL NOT BE REFUNDED. THIS WILL BE CONSIDERED A DONATION TOWARDS THE PLEASANT VALLEY PTA. Retain this page for your records.

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VENDOR APPLICATION

$50 per 10ft x 8ft booth; $5 per table

*Please Print:*

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email(\*REQUIRED\*):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Business Name(if any):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Website or Social Media where we can find pictures of your products:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please list items you are selling:(*Be specific!* We will do our best to limit the number of like vendors and placement throughout the event)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Number of spaces requested($50 per space)? \_\_\_\_\_\_\_\_\_ Tables requested($5 per table)? \_\_\_\_\_\_\_\_\_\_

Electrical Power requested? \_\_\_\_\_\_\_\_\_

Any other requests/questions:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**THE UNDERSIGNED hereby understands and agrees that Pleasant Valley Schools and/or it’s PTA are not responsible for loss, theft, damage to any vehicles, goods, or other personal property while on the premises, including injury to the undersigned of any person helping the undersigned, and agrees to indemnity and hold Pleasant Valley Schools and/or it’s PTA harmless. The undersigned accepts responsibility for any Washington Sales tax as a results of goods sold at the Bazaar.**

**SIGNATURE:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Make checks payable to PV PTA and mail to :**

PV PTA

Attn: Holiday Bazaar

13023 HWY 99 PMB 291,

Vancouver, WA 98686

Event Location: Pleasant Valley Schools 14320 NE 50th Avenue, Vancouver, WA 98686